

**CSHP Research Grant Application Project Budget & Justification Version 2016**

Use this template to list project expenses correlated with Methods section of your proposal and Work Plan. Ensure all line items are listed and coded. You must also include in-kind items (no cost). Please also justify all line items in your budget.

**Note: the following expenses will NOT be covered; do not include in budget: non-scientific personnel salaries (e.g., clerical, indirect project assistant), conference travel, institutional overhead or administration charges, costs associated with publication of results.**

Category	Cost (\$)	Quantity	General Description of Line Item	Explain how this item relates to activities outlined in Methods/Work Plan	Accounting line to be used for this item	If in-kind item, explain who is covering this cost
<b>Research Staff (specify)</b>						
Research Coordinator	\$6,142.50		Pharmacy technician qualified/trained to coordinate research	Responsible for completing tasks necessary for the team to complete this research. Please refer to workplan on page 17 of protocol for specific tasks assigned to the coordinator.	0.2 FTE x 7.5 M/d x 5 days/wk x 26 weeks required x \$257/hr PLUS 30% benefits	
<b>Sub-Total</b>	<b>\$6,142.50</b>					
<b>Materials, Supplies, Services</b>						
Biostatistician	\$750.00		Biostatistician to perform inferential analyses	As per the methods of statistical analysis outlined on page 12 of the protocol, a biostatistician is required to design and run the required analyses.	\$75/hr x 10 hours work	
Health Records Chart Pull	\$1,000.00		Hospital health records department charge a cost for pulling paper health records used for research	As per the methods on page 11 of the protocol, there will be a health records review component to this study. Based on the sample size calculation on page 12 of the protocol, it is estimated that 200 charts are required.	200 health records x \$5/health record	
Printing	\$250.00		Laminated pocketcards	As per the intervention description in the methods on page 10 of the protocol, a laminated pocketcard will be provided to targets of the intervention. It is estimated that 250 pocketcards will be required to disseminate to pharmacists and physicians at the hospital.	250 laminated pocketcards x \$1/pocketcard	
<b>Sub-Total</b>	<b>\$2,000.00</b>					
<b>Equipment</b>						
Digital Audio Recorder	\$0.00		Encrypted digital audio recorder designated for this research	As per the methods on page 11 of the protocol, there will be patient interviews conducted by the research coordinator using a semi-structured interview. This interview will be audio recorded using this device.	These recorders cost ~\$75, however, the Director of Pharmacy has agreed to purchase this device for the purposes of supporting this research.	Hospital pharmacy department has agreed to buy research team a digital audio recorder that is compatible with existing hospital software
<b>Sub-Total</b>	<b>\$0.00</b>					
<b>Other</b>						
Parking for interview participants	\$2,000.00		Compensation for participants' parking charges at hospital	As per the methods outlined in page 10 of the protocol, 200 participants will be required to return to the hospital for one day to participate in an in-person semi-structured interview conducted by the research coordinator. A facilitator for attending the interview is to reimburse the cost of parking at the hospital.	200 participants x \$10/day parking	
<b>Sub-Total</b>	<b>\$2,000.00</b>					
<b>Total Budgeted Costs</b>	<b>\$19,142.50</b>					